



40 Haven Drive, East Tamaki, Auckland 2013

Waldorf Newhaven - Late Arrival Instructions

Find us: Opposite Botany Town Centre shopping complex at [40 Haven Drive, East Tamaki, Auckland](#)
GPS Coordinates: -36.934246, 174.909526

On Arrival: The Key Safe is located at our front door situated at 40 Haven Drive. Please enter the 4-digit code followed by a hash (#), supplied to you for the key to drop. Push the flap open and retrieve your key together with an envelope with your name on it. Inside you will find relevant details concerning your apartment, together with a map to your apartment. Kindly sign the "Sign-In Sheet" and return to our office the following morning. You can place it in our mailbox if you are leaving before the office is open.

On Departure: Please ensure you have locked all doors and windows including the deadbolt on the ranch slider; if applicable on ground floor units, and drop your key in the *Key Return box*. Keys not returned by check-out time of departure will be charged for and only refunded if returned the same day.

Should you experience any difficulty, please contact Property Manager: Lucia – 0275332222

